

Minutes of first meeting of IQAC.

Date: 25/02/2020

Meeting Agenda: "formation of IQAC"

Meeting schedule: Thursday 27th February 2020 at 4:00 PM.

1. The meeting will start with welcome note by Dr. P.P. Saraf followed by importance of IQAC formation.
2. Eligibility for Assessment and accreditation by NAAC to be discussed, it will be decided to apply for NAAC accreditation.
3. Prof. Lakhon Lohiya will be appointed as IQAC coordinator.
4. Dr. P.P. Saraf, Director of GDOM appointed as IQAC chairperson.
5. IQAC members to be nominated.

The following objectives of IQAC GDOM were discussed.

1. self-introduction of members.
2. Appraising the members about the composition, role and functioning of IQAC.
3. Distribution of the NAAC criteria faculty wise.
4. Plan for review in next IQAC meeting.

The structure of IQAC GDOM will be as follows.

Structure

Chairman, DSS, Sangamner.

Chairman, IQAC

Teachers Representative

Teachers Representative

Teachers Representative

Teachers Representative

Administrative Representative

Representative of Local Society, Sangamner.

Employer/Industrial Representative, Sangamner.

Alumni Representative

Student Representative

co-ordinator, NAAC (IQAC)

Minutes of meeting

Date: 27/02/2020

First meeting of IQAC committee meeting held on 27/02/2020 at director cabin at 4:00 pm. The following members attended the meetings:

Welcome by the chairman.

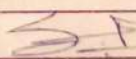
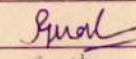
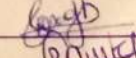
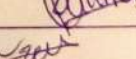
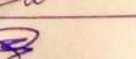
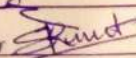
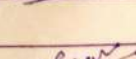
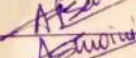
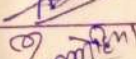
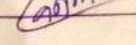
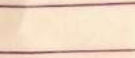
The chairman welcomed to the first meeting of the newly constituted IQAC. He expressed hope that he would receive necessary cooperation and guidance from all the distinguished members in transacting the business of the IQAC.

Self introduction of the members

The chairman requested all the members present for self introduction.

Appraising the members about the composition, role & functioning of IQAC

The chairman briefly explained the composition, role and functioning of the IQAC as per NAAC Guidelines. It was decided to share the guidelines amongst all the members concerned.

Name	Designation	Sign
Mr. Shivajitao Yewale	Chairman, DSS, Sangamner	
Dr. P.P. Saraf	Chairman, IQAC	
Mr. Bishikesh Malani	Teachers Representative	
Ms. A.A. Wagh	Teachers Representative	
Ms. R.B. Valve	Teachers Representative	
Mr. P.G. Kandekar	Teachers Representative	
Mr. H.D. Mulay	Administrative Representative (CFO)	
Mr. Silaram Raut	Representative of Local Society Sangamner	
Mr. Sachin Grade	Employee/Industrial representative	
Mr. Afsar D. Altar	Alumni Representative	
Ms. Ashwini Landage	Student Representative	
Mr. L.J. Lohiya	Coordinator, NAAC (IQAC)	

Distribution of the NACC criteria faculty wise

The chairman taken the opinion about the IQAC coordinator and it was resolved that Prof. Lakhan Lohiya to be appointed as IQAC coordinator.

Later IQAC coordinator distributed the NACC criteria work faculty wise and it was as follows:

criteria No	Responsible Person	
1	Mr. L.J. Lohiya	<u>Zomifen</u>
2	Ms. R. B. Vajve	<u>Ramita</u>
3	Mr. P. G. Kandekar	<u>Ramita</u>
4	Mr. K. A. Mule	<u>BT</u>
5	Ms. R. J. Malani	<u>Ramal</u>
6	Ms. A. A. Wagh	<u>Ramal</u>
7	Mr. L. J. Lohiya	<u>Zomifen</u>
8	Mr. R. J. Malani	<u>Ramal</u>

Plan for review in next IQAC meeting

It was decided to review the various activities pertaining to the following areas in the next IQAC meeting to be held during the next meeting.

- Overview of the NACC Process
- Academic curriculum management
- Institutional budget

Zomifen

(Prof. L. J. Lohiya)
IQAC - co-ordinator

IQAC second meeting.

Date :- 13/10/2020.

Date of meeting : 13/10/2020

Time : 3:20 PM

Agenda for the meeting:

1. Review of previous IQAC meeting by IQAC coordinator
2. Overview of NAAC process
3. Review of the preparation of Department and central facilities for NAAC peer team visit.
4. Preparation of interaction of students, parents and Alumni with NAAC peer team.
5. Review of Academic Results.
6. Any other points with the permission of the chair person.

Name	Designation	Sign
Mr. Shivajirao Yewale	Chairman, DGS Sangamner	
Dr. P.P. Saraf	Chairman, IQAC	
Mr. Rishikesh Malani	Teachers Representative	<u>Quol</u>
Ms. A.A. Wagh	Teachers Representative	<u>Quol</u>
Ms. R.B. Valve	Teachers Representative	<u>Quol</u>
Mr. P.G. Kandekar	Teachers Representative	<u>Quol</u>
Mr. K.D. Matay	Administrative Representative (CEO)	<u>Quol</u>
Mr. Sitaram Raut	Representative of Local Society	<u>Quol</u>
Mr. Sachin Gade	Employer/Industrial Representative	<u>Quol</u>
Mr. Afsar D. Attar	Alumni Representative	<u>Quol</u>
Ms. Ashwini Landage	Student Representative	<u>Quol</u>
Mr. L.J. Lohiya	Coordinator, IQAC	<u>Quol</u>

minutes of meeting

second meeting of NACC-IQAC committee meeting held on 16/10/2020 at Atom Board Room at 3:00 p.m. The following members attended the meeting:

Name	Designation	sign.
Mr. Shivrajrao Yewate	chairman, DSS, sangamner	
Mr. P.P. saraf	chairman, IQAC	
Mr. Rishikesh Malani	Teachers Representative	
Ms. A.A. wagh	Teachers Representative	
Ms. R.B. valve	Teachers Representative	
Mr. P.G. kandekar	Teachers Representative	
Mr. K.D. Mulay	Administrative Representative (CEO)	
Mr. Gilaram Raut	Representative of local society, sangamner	
Mr. Sachin Grade	Employer/Industrial Representative, sangamner	
Ms. Afsaz D. Attar	Alumini Representative	
Ms. Ashwini Landage	Student Representative	
Mr. L.J. Lohiyar	Coordinator, IQAC	

Review of previous meeting held on

minutes of previous IQAC meeting held on 27/02/2020 are discussed and confirmed by IQAC coordinator.

Overview of NACC process:

NACC coordinator discussed points related to status of NACC process and informed about the next date of peer team visit to Atom, i.e. by NACC coordinator.

Review of the preparation of central facilities for NACC peer team visit:

HOD detailed about the status of preparation of department for NACC peer team visit and all facilities in-charge briefed about the preparation of concerned facilities.

Preparation of interaction of students, parents and alumini with NACC peer team:

The committee in charges briefed about the status of preparation of the interaction with students, parents, Alumini & staff.

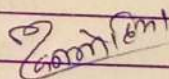
Review of academic results:

Alumni representative discussed the academic results and highlighted the analysis and action plan for improvement in results

Any other points with the permission of chair person:

NIL

Prof. L.J. Lohiya, IQAC coordinator concluded the meeting by expressing gratitude toward all members for their active participation, valuable guidance and support



(Prof. Lachan J. Lohiya)
IQAC co-ordinator

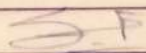
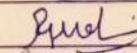
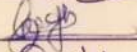
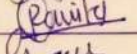
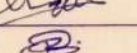


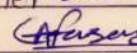
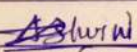
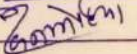
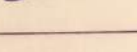
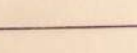
IQAC third meeting

Date of meeting : 12/03/2021

Time : 3:00 PM

Points of discussion

- * Review of previous IQAC meeting help on by IQAC coordinator
- * Review of placement of students and support in career services By director CBO and TPO.
- * Review of academics results Use of ICT in teaching-Learning Process by alumni representatives
- * Discussion on overall process of defining vision, mission, PEO's, PO's, CO's and their assessment, sanctioning if any
- * Discuss and modify API (Appraisal Performance Index) under PBA's
- * Customer satisfaction Review of feedback from the stake holders viz students, Parents, Alumni & Employer.

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Mr. Shivajirao Yewale	Chairman, DSS, Sangamner	
Dr. P.P. Saraf	Chairman, IQAC	
Mr. Rishikesh Malani	Teachers Representative	
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Mr. Sachin Gade	Employer/Industrial Representative, Sangamner	
Mr. Afsar D. Attar	Alumni Representative	
Ms. Ashwini Landage	Student Representative	
Mr. L.J. Lohiya	Coordinator NACE (IQAC)	

Minutes of Meeting

second meeting of NACC IQAC committee meeting held on 12/03/2021
at director cabin at 3:00 p.m.

The following members attended the meeting:

Name	Designation	Sign
Mr. Shivajirao Yewale	chairman ass. sangamner	
Dr. P.P. Saraf	chairman IQAC	
Mr. Bishikesh Malani	Teachers Representative	
Ms. A. A. Wagh.	Teachers Representative	
Ms. R. B. Valve	Teachers Representative	
Mr. P. G. Kandekar	Teachers Representative	
Mr. K. D. Mulkay	Administrative Representative (CEA)	
Mr. Sitaram Baul	Representative of Local society sangamner	
Mr. Sachin Crade	Employer / Industrial Representative, sangamner	
Mr. Afsar D. Attar	Alumini Representative	
Mr. L. J. Lohiya	coordinator NACC (IQAC)	

Review of previous IQAC meeting held on

Minutes of previous IQAC meeting held on 15/10/2020 are discussed and confirmed

Review of placement of students and support in career services.

Regarding placement TPO elaborated

- campus Recruitment training programme are conducted to prepare student to face interview programme.
- TPO mentioned that more jobs are available in non-core companies. It is necessary to enhance skill of students to meet the requirement of industries.

Review of academic results, use of ICT in teaching-learning process:

Regarding academics Results:

- Results of previous year are increased
- Policy will be prepared to enhance use of ICT tools in teaching pedagogy.

Discussion on overall process of defining vision, Mission, PEO's, PSO's, PO's, CO's and their assessment sanctioning if any:

NBA Coordinator elaborated following points

- * vision mission in institution are framed and finalized
- * PO's are defined by NAAC and PEO's & PSO's are finalized by institution
- * PO & PSO assessment methods as per NAAC requirements are finalized.

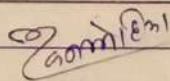
Discuss and modify API (Appraisal Performance Index) under PBAs.

Regarding API system functional head of PBAs elaborated the previous API system and proposal some modifications in the system.

customer satisfaction - Review of feedback from the stakeholders viz students parents alumni & employer.

feedback of all the stakeholder such as students, Alumni & employer are discussed and reviewed.

Any other points with the permission of the chair.



(Prof. L.J. Lohiya)

DGAC coordinator

IQAC forth meeting

Date of Meeting: 28/8/2021

Time: 3:00 PM

Points of Discussion:

- 1) Review of previous IQAC meeting held on
- 2) Review of each criteria
- 3) Discussion about completion of procedure
- 4) Application for NACC
- 5) Any other points

Name	Designation	Sign.
Mr. Shivajirao Yewale	Chairman QSS, Sangamner.	
Dr. P.P. Saraf	Chairman, IQAC	
Mr. Ashikesh Malani	Teachers Representative	
Ms. A.A. Wagh	Teachers Representative	
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Mr. Sachin Gade	Employer/Industrial Representative, Sangamner	
Mr. Afsar D. Attar	Alumini Representative	
Ms. Ashwini Landage	Student Representative	
Mr. I.J. Lohiya	Coordinator, IQAC	

1) Review of previous IQAC meeting held on:
minutes of previous IQAC meeting held on 12/03/2021 are discussed and confirmed.

2) Review of each criteria

In first meeting each criteria were distribute among the faculty members. Chairman of IQAC Dr. P.P. Saraf Asked every one to give update about there criteria wise status.

Mr. Laxhan Lohiya gave the detail about criteria one & at conclusion he told work related to criteria one is completed.

Ms. Ranita Valve give grief about completion of criteria two and confidently shows that criteria second is completed.

Mr. P.G. Kondekar give the full information about these and told that networks remain regarding his criteria.

Mr. K.A. Mulay gave the information about total administration and infrastructure work where totally completed he suggested to go immediate for NAAC IQAC.

Ms. A.A. Wagh gave the information about the criteria five that total work done according to NAAC manual.

Mr. B.J. Malani coordinator of NAAC told that his work on criteria six where completed six day before only.

Lohiya sir and Malani sir gave the detail information about completion of criteria seven with best practices and distinctive practice.

3) Discussion about completion of procedure.

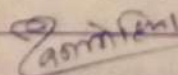
After specific requirement completion by each faculty member the director Mr. P.P. Sraol shows satisfaction about work completed and showing his willingness to start for SSR work and filling for each criteria. He gave the responsibility for completion of work to the head of criteria.

4) Application for NAAC

Satisfied report from each faculty regarding fulfillment of condition for each criteria. The director of Mr. P.P. Sraol suggested to for Application for NAAC with in 15 days from the date of meeting. All committee members accept the suggestion by calling directed to IQAC coordinator Mr. Lakhan Lohiya sir to start procedure for Application to NAAC with in a week.

5) Any other businesses

Nil



(Prof. L.J. Lohiya)
IQAC co-ordinator